Guidelines to Authors

Submission of Manuscripts
Manuscripts should be sent to (in hard copy and digital):
Dr. K.J. de Graaf, managing-editor
Dept. of Administrative Law and Public Administration
University of Groningen
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9700 AS Groningen
The Netherlands
Email: k.j.de.graaf@rug.nl

Submission of articles will be held to imply that they contain original unpublished material and have not been submitted for publication elsewhere.
The article should include a 100-150 word abstract.
Main articles should have ideally a length of 10-15,000 words. Shorter articles, including case law analysis, should be no longer than 3,000-4,000 words.

All articles are subject to our peer review procedure. Details of this procedures can found at our website (www.parislegalpublishers.com).

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References in the footnotes:
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- References to national case-law: please follow the national style of citation as far as possible.
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Various

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- Please capitalise in titles of article/paragraph the first letter of each noun and adjective
- Always use ‘single’ quotation marks for quoted material in the text. Double quotation marks should be used only for “quotes” within quotes.
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- ‘Article’, ‘section’, ‘paragraph’ are written in full when they appear in the main text. If it is considered necessary to place them between parentheses (although a footnote is normally employed) then the abbreviated form is used.
- Thus: … this has now been resolved (Art. 17).

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REALaw peer review

1. Authors must submit their REALaw contributions to the managing editor via e-mail (k.j.de.graaf@rug.nl). Upon receipt of each contribution he will determine – if necessary after consultation with a member of the Editorial Board – whether the content of the contribution falls within the scope of REALaw. If this is the case and if the contribution appears to be of sufficient quality, a peer review procedure will be initiated. The procedure will be as follows:

2. REALaw peer review will be conducted by at least two referees from the REALaw Editorial Board and/or the Editorial Advisory Board. In special cases the Editorial Board may decide to invite a referee from outside the Editorial Advisory Board.

3. Upon accepting the assignment, the referee will assess the author’s contribution within a period of 14 days. The referee’s assessment will be based on the assessment form approved by the Editorial Board (see page 2), which the referee will submit to the managing editor via e-mail.

4) The author will receive the assessment within one month. The acceptance of the author’s contribution as an academic article after REALaw peer review will be stated in the publication of the article.
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REALaw peer review assessment form

The main criterion for acceptance is whether the contribution is of good/excellent quality with regard to the state of knowledge in the field of European Administrative Law.

1. Is the article based on a relevant research question and does it make an innovative contribution to existing legal knowledge and/or the legal and social debate?
   agree O O O O O disagree

2. Does the article provide new insights for further legal research or the resolving of legal issues concerning European administrative law?
   agree O O O O O disagree

3. Does the article demonstrate profoundness, is it methodically sound and does it provide clear and systematic insight into the author's line of thought and reasoning?
   agree O O O O O disagree

4. Are the conclusions and findings sufficiently supported?
   agree O O O O O disagree

5. Does the article provide a relevant overview of and insight into recent developments and prominent literature in the field of the subject discussed?
   agree O O O O O disagree

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Comments to the author:

Recommendation:
- Accept
- Minor revisions necessary
- Major revisions necessary
- Reject

I hereby declare that I am not in any relevant way related to the author or involved in the subject of the contribution.

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